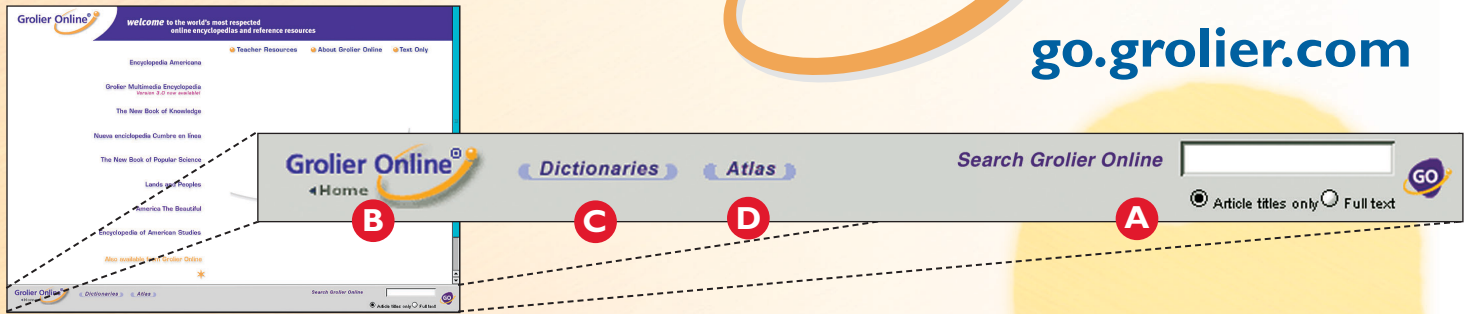


# How to easily navigate Grolier Online®

go.grolier.com



## Navigating with the GO Frame

### A SEARCH ALL YOUR GROLIER ONLINE DATABASES AT ONE TIME

There are two ways to search Grolier Online—either by selecting individual encyclopedias or do a global search:

- Type in the word or phrase you want to search. (Use single quotes around a phrase. Example: 'Sally Ride'.)
- Click the button to search for articles by title or full-text.
- Click the **GO** icon to the right of the search box, or hit the **Enter** or **Return** key on your keyboard.
- A Search Results screen opens with related articles.
- Click the article title to open it.

#### Do a wildcard search!

- If you're not sure how to spell a word, insert a "wildcard" character (\* or ?). For example: dino\*, eg\*pt, h?t. The asterisk stands for multiple characters; the question mark stands for a single character. The search for dino\* would give the results dinosaur, dinosarus, dinoflagellate, and people named Dino; the search for eg\*pt would give the result Egypt; and the search for h?t would give the results hat, hot, and hut.

### B NAVIGATE HOME FROM ANY SCREEN

Click the Grolier Online logo to return to the Grolier Online home page from any screen. From the home page, you can:

- Select an individual database.
- Choose a **Text Only** version of certain Grolier Online databases.
- Find additional information **About Grolier Online**.
- Download **Teacher Resources**.

### C DICTIONARIES AND THESAURI

One-click access to age-appropriate dictionaries and thesauri for children and adults:

- The American Heritage® Student Dictionary\*
- The American Heritage® Dictionary of the English Language, Fourth Edition\*—complete with audio pronunciations and color illustrations!
- The American Heritage® Children's Dictionary\*
- The American Heritage® Spanish-to-English Dictionary\*
- The American Heritage® English-to-Spanish Dictionary\*
- Roget's II: The New Thesaurus, Third Edition\*
- The American Heritage® Children's Thesaurus\*

### D ATLAS

- Click to open a world map. Then click a continent and a country to further narrow your view.
- Click **Article Links** in the lower left-hand corner of any map to read all articles related to your map.
- Click **Geopolitical**, **Thematic**, **Historical**, or **Explorers** maps. (Options change according to the map you're using.)

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## Working with GO Articles

### HOW TO E-MAIL AND PRINT ARTICLES

In all databases:

- Click the **E-mail/Print** button within the article you wish to send or print.
- Click the checkboxes to select sections to print or e-mail.
- Follow additional directions on the screen.

### HOW TO CITE ARTICLES

- **Encyclopedia Americana**: Click **Format for Bibliographic Citation** at the end of each article.
- **Grolier Multimedia Encyclopedia**: Click **How to Cite this Article** at the end of each article.
- **The New Book of Knowledge**: Click **Homework Help**, **How to Research**, then **Preparing a Bibliography**.
- **Encyclopedia of American Studies**: Click **Format for Academic Citation** at the end of each article.

User Name \_\_\_\_\_ Password \_\_\_\_\_

Notes \_\_\_\_\_

## Where do I find...?

### WEB LINKS

To open links to the **Grolier Internet Index** of prescreened web sites related to article topics:

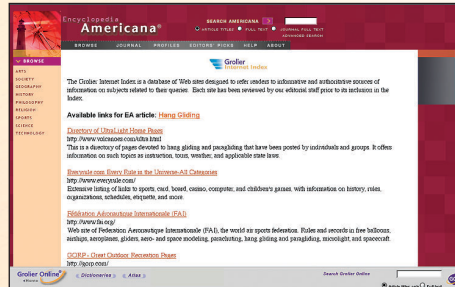
- **Encyclopedia Americana, Grolier Multimedia Encyclopedia, The New Book of Knowledge, America the Beautiful, Lands and Peoples, and Encyclopedia of American Studies:**  
Click **Web Links** within articles.
- **Nueva enciclopedia Cumbre en línea:**  
Click **Enlaces** within articles.
- **The New Book of Popular Science:**  
Click **WWW** within articles.

### CURRENT EVENTS/NEWS SOURCES

- **Encyclopedia Americana:**  
Click **Journal**.
- **The New Book of Knowledge:**  
Click **NBK News**.
- **Grolier Multimedia Encyclopedia:**  
Click **News** and **Brain Jam**.
- **The New Book of Popular Science:**  
Click **NewsBytes**, or **Science in the News**.
- **Lands and Peoples:**  
Click **Global NewsDesk**.
- **America the Beautiful:**  
Click **Bulletin**.

### BIOGRAPHIES

- **Encyclopedia Americana, America the Beautiful:**  
Click **Profiles**.
- **Grolier Multimedia Encyclopedia:**  
Search on the names of notable figures.
- **The New Book of Knowledge:**  
Click the **Profiles** link within articles.
- **The New Book of Popular Science, Encyclopedia of American Studies:**  
Click **Biographies**.
- **Nueva enciclopedia Cumbre en línea:**  
Search on the names of notable figures.



Encyclopedia Americana's Web Links

### HOMEWORK, RESEARCH, AND WRITING HELP

- **Encyclopedia Americana:**  
Click **Editors' Picks**, then click a topic link.
- **The New Book of Knowledge:**  
Click **Homework Help**, then click **How to Research**, **How to Study**, or **How to Write**.
- **Grolier Multimedia Encyclopedia:**  
Click **Research Starters**, **Getting Started**, then click a topic of interest.



Grolier Multimedia Encyclopedia's Research Starters

### TIMELINES

- **Grolier Multimedia Encyclopedia:**  
Click **Timelines**.
- **America the Beautiful:**  
Click **Timelines**, then select a time period or topic. Compare the timelines of two states in the drop-down menus at the bottom of the screen.
- **The New Book of Knowledge:**  
Click **World History Timeline**.

### PERIODICALS

- **Encyclopedia Americana, Grolier Multimedia Encyclopedia, The New Book of Knowledge:**  
Click **Periodicals** or **Magazines** within individual encyclopedia articles.

### STATISTICAL DATA: TABLES, CHARTS, AND LISTS

- **Encyclopedia Americana:**  
Click **Tables** within articles.
- **The New Book of Knowledge:**  
Click **Facts at a Glance** within articles.
- **Nueva enciclopedia Cumbre en línea:**  
Click **Cuadro de datos** within articles.
- **The New Book of Popular Science:**  
Click **SciFiles**, then **Charts and Tables**.
- **Lands and Peoples:**  
Click **Facts and Figures** within articles and click **L&P Almanac**.
- **America the Beautiful:**  
Click **Almanac**.

### BIBLIOGRAPHIES AND ADDITIONAL READINGS

- **Encyclopedia Americana, The New Book of Popular Science, Encyclopedia of American Studies, Lands and Peoples, America the Beautiful:**  
Click **Bibliography**, **Further Reading**, or **Suggested Readings** within articles.
- **Grolier Multimedia Encyclopedia:**  
Bibliographies are listed at the ends of articles.
- **The New Book of Knowledge:**  
Click **Bibliographies**.

### SCIENCE PROJECTS AND EXPERIMENTS

- **The New Book of Knowledge:**  
Click **Projects and Experiments**.
- **The New Book of Popular Science:**  
Click **Projects**.